

Attendees:

- Present: Kristina Vargo, Barburhan Uzum, Ashlee Marshall, and Susie Kamman.
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent; Alicia Hernandez, M.Ed., SHSU Charter School Principal; Lisa Box, Administrative Associate; Richard Ray, Charter School Business Manager; and Ginger Yount, TSUS Office of General Counsel.

1. Call to Order and Establish Quorum

- Dr. Kristina Vargo, Chair, called the meeting to order at 6:02 p.m., and noted a quorum was present.

2. Approval of Minutes

- Minutes of the April 3, 2023 Board Meeting were unanimously approved.

3. Charter School Reporting

- A video was shown of Charter School student Noah Marshall Massey's presentation to Tom Ramsey, Harris County Pct. 3 Commissioner. Dr. Knox shared Noah's proclamation as Junior Commissioner of Pct. 3.

- Campus Updates

Principal Hernandez provided the following:

- District field day was last week, and graduation ceremonies will be this week.
- Teacher portfolios are being prepared as part of their appraisal process.
- Greengate is moving to Spring Woods.
- A special programs newsletter will be issued quarterly to keep parents apprised and involved in decision making.
- Texas Education Agency ("TEA") will not release final State of Texas Assessments of Academic Readiness (STAAR®) results until June.
- Preliminary STAAR® results were received Saturday and will be shared with teachers. Dr. Hernandez gave an overview of the STAAR® preliminary test results for Math and Reading STAAR® for 3rd through 6th grades. Science STAAR® is only taken by 5th graders. The Charter School is overall trending higher than state averages.
- The Charter School is striving to increase transparency regarding special education support at Spring Woods. There is a need to partner with faculty and specialists of the University to build this support program and resource room. The Charter School will apply for grants to meet special education needs. The aim is to stay inclusive while being proactive.
- Dr. Knox complimented Dr. Hernandez for her production of the Charter School's newsletter.
- Dr. Knox announced there have been a few reported COVID cases since mid-May.
- The TEA's letter advising approval of the Charter's Amendment to close the Greengate campus was received.
- Dr. Hernandez discussed attendance issues (*i.e.*, excessive tardiness and absences) that need to be addressed.

- Student Enrollment and Attendance Update

Dr. Knox provided the following:

- Enrollment was at 477 as of April 14, 2023.

- 2023-2024 Projected Enrollment Update

- Projected enrollment is 487 for the 2023-24 academic year.

- Financial Reporting
 - Dr. Knox turned the meeting over to Richard Ray, the Business Manager for the Charter School.
 - Mr. Ray presented the Financial Report as of April 30, 2023.
- Recognition of Retiring Board Members
 - Dr. Knox provided the following:
 - The recognition of Dr. Creghan was tabled for a later date as he was unable to attend. Dr. Knox also mentioned that Dr. Bullock has resigned her position on the Board.

4. Discussion and Possible Board Action

- Approve Nominations to SHSU Charter Board

Three potential board members were presented by Dr. Vargo for consideration. All potential nominees of board members are faculty at the University. Those presented for nomination are:

Dr. Will Blackwell, Associate Professor in Special Education graduate program course leader. He has a Special Education administration certification.

Dr. Jaime Coyne, Associate Professor and Co-Coordinator of M.Ed. Teaching and Learning. Dr. Coyne has administrative experience. Dr. Vargo read her letter of interest. She is a former classroom teacher, instructional coach, assistant principal, and principal.

Dr. Mae Lane, Associate Professor, Co-Coordinator of M.Ed. Teaching and Learning. Dr. Lane has prior administration and teaching experience, including teaching public school in four districts and assistant principal.

Dr. Will Blackwell was nominated for one opening, and Dr. Coyne was nominated for the second opening.

Motion by Barbarhan Uzum, seconded by Susie Kamman and was unanimously approved.

Dr. Knox discussed board term limits from the Charter School's Bylaws to address the issue of extending terms if the Board recommends and the Dean approves. Ms. Kamman has agreed to extend her term as needed if the Board agrees.

Motion by Barbarhan Uzum, seconded by Dr. Ashlee Marshall and was unanimously approved.

- Approve Board Member Representative for the SHSU Charter School Safety Team

Dr. Knox announced that by SB11 we must have a safety committee. Dr. Uzum volunteered to serve previously. Susie Kamman nominated Dr. Uzum to serve again and he agreed.

Motion by Susie Kamman, seconded by Ashlee Marshall and was unanimously approved.

- Approve 2023-2024 School Year New Hire Teacher Pay Scale

Dr. Knox presented the spreadsheet of proposed new hire pay scale. Only the Provost may approve, but the Board may endorse this pay scale as an incremental 3% per pay scale increase.

Motion by Susie Kamman, seconded by Ashlee Marshall and was unanimously approved.

- Approve Amended Spring Woods Lease

Dr. Knox discussed the expansion of rooms and additional restrooms to be added at the Spring Woods campus.

Motion by Ashlee Marshall, seconded by Susie Kamman and was unanimously approved.

- Approve Amendment to the Fiscal Year 2023-2024 Budget

Richard Ray gave a brief description of the movement of funds from instructional leadership to security and monitoring services on the Fiscal Year 23 Budget.

Motion by Ashlee Marshall, seconded by Susie Kamman and was unanimously approved.

5. **Public Comments**

- Public comments were presented by Damiyon Massey. Mr. Massey discussed fundraising and new growth initiative at Cypress Trails by the PTO Board. The PTO wants to purchase equipment for a science lab. They are auctioning two trash receptacles (donated by City of Houston Solid Waste department) hand-painted by K through 5 students as a fundraiser.

6. **Adjourn**

- There being no further business, Kristina Vargo announced the meeting adjourned at 7:01 p.m.



Dr. Kristina Vargo, Chair